



Title: I, Payroll/Personnel Manual

Chapter:

Bulletin: Title I, 06-24, IRS Form W-2, Wage and Tax Statement, Available for Use with TurboTax

Date: November 22, 2006

To: Holders of the Payroll/Personnel Manual

The National Finance Center (NFC) has worked with the software provider to make TurboTax interoperable with the Employee Personal Page (EPP). In addition to printing their IRS Form W-2, employees will also be able to import their 2006 W-2 information into TurboTax.

The Tax Year 2006 IRS Form W-2, Wage and Tax Statement, is expected to be available for use with TurboTax to EPP users by the end of January 2007.

In order to accomplish this import into TurboTax, users will **now** be required to enter their Social Security Number (SSN) and create a password on the EPP screen. Previously, users had to enter their SSN and the Box 1 amount from their W2 statement.

Obtaining an EPP Password

Employees who are not current EPP users (or who need a new password) can find instructions on NFC'S Home Page (www.nfc.usda.gov) by clicking the **My EPP** icon on the Application Launchpad.

Obtaining an EPP User's W-2

For instructions on obtaining an EPP user's W-2, see the Frequently Asked Questions (FAQ) on the NFC's Knowledge Base. This can be accessed on NFC's Home Page (www.nfc.usda.gov) under the Quick Starts drop-down. To retrieve the FAQ on TurboTax, just type the word TurboTax in the Search box on the left-hand side of the screen.

Please refer questions about EPP to the Payroll/Personnel Call Center at **504-255-5230** .

for

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